

3.758.47 Methodology for Calculating Heating Fuel Assistance Program Benefits [Rev. eff. 11/1/15]

The payment amount for an eligible Heating Fuel Assistance Program household shall be determined in accordance with the following method:

Step A. Determine Estimated Home Heating Costs (EHC)

The county department shall determine estimated home heating costs for November 1st through April 30th for the household's current residence at the time of application. The methodology for calculating estimated home heating costs is outlined below.

The county department shall determine the applicant household's estimated home heating costs as follows:

1. An applicant household's estimated home heating cost shall consist of the total actual home heating costs for the primary heating fuel for November 1st through April 30th, of the prior year's heating season. Vendors serving applicant households shall be required to supply actual home heating costs for November 1st through April 30th of the prior year's heating season.
2. For any applicant whose home heating costs for the prior year's heating season are not available or determined by the county department to be invalid, the county department shall use the flat rate amount. The State Department shall adjust the flat rate amounts annually based on the average actual home heating costs found in the LEAP system by dwelling type for the prior year's heating season contained in the following table:

	NAT. GAS	PROPANE FUEL OIL	ELEC.	WOOD	COAL	PROPANE BOTTLES	WOOD GATHERING
House, Mobile Home	\$507	\$1,215	\$1,333	\$781	\$ 482	\$384	\$200
Duplex, Triplex, Fourplex, Townhouse	\$402	\$1,197	\$1,007	\$582	\$ 482	\$341	\$200
Apartment, Condominium, Hotel, Cabin	\$298	\$900	\$ 716	\$582	\$ 482	\$341	\$200
Camper, 5th Wheel	\$381	\$970	\$ 762	\$560	\$ 432	\$499	\$200

3. The State Department shall adjust the standard rates for heating costs that are included in rent annually based on the flat rate amounts adjustment contained in the following table:

	NATURAL GAS	PROPANE FUEL OIL	ELECTRIC	WOOD	COAL
House, Mobile Home	\$ 203	\$ 486	\$ 533	\$ 313	\$ 193
Duplex, Triplex, Fourplex, Townhouse	\$ 119	\$ 479	\$ 403	\$ 233	\$ 193
Apartment, Condominium, Hotel,	\$ 119	\$ 360	\$ 286	\$ 233	\$ 193
Cabin, Camper, 5th Wheel, RV	\$ 240	\$ 388	\$ 305	\$ 224	\$ 173

Step B. Initial Statewide Adjustment

The state LEAP office will adjust benefit levels at the beginning of each LEAP program year based upon the projected number of leap applications to be received and the estimated level of funding. Annually, this calculation determines the percentage of the estimated home heating costs (EHHC) of the applicant household to be adjusted.

Step C. Adjustment for Electric Heat

Households using electric heat will have their electric usage costs reduced to the percentage amounts listed below.

HEAT PORTION OF TOTAL ELECTRIC EHHC

House/mobile home	62% for heat
Townhouse / duplex / triplex / fourplex	48% for heat
Apartment, condominium, hotel, rooming house	43% for heat
Cabin, RV, 5th wheel, camper	50% for heat

Step D. Adjustment for Shared Living Arrangements

The estimated home heating costs shall be adjusted if the household shares living arrangements with other households but is determined to be a separate household as defined in the "Definitions" section of these rules. If the household shares living arrangements with other households, the estimated home heating cost shall be divided by the number of separate households sharing the living arrangements, whether or not all households sharing the living arrangements are eligible for the Heating Fuel Assistance Program.

Step E. Adjustment for Subsidized Housing Home Heating Allowance

The State Department shall adjust the amount of estimated home heating cost remaining after Step B if the household resides in subsidized housing (as defined in the "Definitions" section of these rules). A flat rate rental cost allowance for heating (\$30 per month or \$180 per heating season) shall be deducted from the remaining amount of estimated home heating costs. If the household does not live in subsidized housing, the amount remaining after Step B shall be the estimated home heating cost.

Step F. Determine Heating Fuel Assistance Program Amount

The State Department shall determine a benefit amount for each eligible household by subtracting the applicable adjustments listed above, in Steps B-E from the household's estimated home heating costs (EHHC) determined in Step A, 1-3. Any eligible household will receive at least the minimum, up to and including, the maximum benefit amount established by the Department for the LEAP program year.

3.758.48 Adjustments [Rev. eff. 9/1/11]

The State Department will provide the county departments advance written notice of any statewide benefit level adjustments.

Any statewide adjustment to the LEAP benefit level cannot be appealed.

The benefit amount in a prior LEAP program year is not indicative of a current LEAP program year benefit amount and benefit levels may vary from program year to program year depending on funding and the applicant pool.

Benefit Adjustment (Reduction) Chart By Federal Poverty Level Percentage and Household Size

Household Size	0-75%	Statewide Adjustment	76-125%	Statewide Adjustment	126-165%	Statewide Adjustment
1	\$ 0 - \$ 734	0	\$ 734.01 - \$ 1,226	5%	\$ 1,226.01 - \$ 1,618	10%
2	\$ 0 - \$ 996	0	\$ 996.01 - \$ 1,659	5%	\$ 1,659.01 - \$ 2,190	10%
3	\$ 0 - \$ 1,256	0	\$ 1,256.01 - \$ 2,093	5%	\$ 2,093.01 - \$ 2,762	10%
4	\$ 0 - \$ 1,516	0	\$ 1,516.01 - \$ 2,526	5%	\$ 2,526.01 - \$ 3,334	10%
5	\$ 0 - \$ 1,776	0	\$ 1,776.01 - \$ 2,959	5%	\$ 2,959.01 - \$ 3,906	10%
6	\$ 0 - \$ 2,036	0	\$ 2,036.01 - \$ 3,393	5%	\$ 3,393.01 - \$ 4,478	10%
7	\$ 0 - \$ 2,296	0	\$ 2,296.01 - \$ 3,826	5%	\$ 3,826.01 - \$ 5,050	10%

• The statewide adjustment if applied may vary each year based on the federal funding level.

Benefit Adjustment Matrix

Percentage of Federal Poverty Level Household Size	0-75%	76-125%	126-165%
	1-3	0	5%
4-6	0	5%	10%
7+	0	5%	10%